



PRACTICAL GUIDE FOR PARTICIPANTS

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Sign in

There are 4 ways to sign up:

- Single Sign On (SSO) via your learning management system (LMS). This is only possible if Comproved is integrated via LTI in the LMS used in your institution. If you do not find Comproved in your LMS, check with the instructor whether an integration of Comproved has been carried out.
- 2. SSO via Surfconext. Go to <u>https://app.comproved.com</u> and choose your school from the top menu.

	Assess better. Learn more.
	Learn more Contact us
	Sign in
Cho	ose your school
â	SURF Test IdP
â	SURFConext WAYF
Access	to Comproved requires logging in. Comproved BVBA manages all dat securely. Read our terms & privacy policy

3. In standalone version via a gmail account. Go to <u>https://app.comproved.com</u> and click on 'sign in with Google'.

Assess better. Learn Learn more Contac	t us
Sign in	
Choose your school	×
or	
G Sign in with Goo	gle



If you have been added to the standalone version with your school email (e.g. maaike.peeters@hogeschool.com), you will need to create a link between the school email and your google account. This can be done by following the following manual: https://support.google.com/accounts/answer/176347?co=GENIE.Platform%3DAndroid &hl=nl

You can now log in with your school email and with your google password. If you don't have a google account, you can easily create one for free at: <u>https://accounts.google.com/signup/v2/webcreateaccount?flowName=GlifWebSignIn&flowEntry=SignUp</u>

4. You will receive an email from comproved. Through the link in the mail you will get immediate access to the assessment.

ATTENTION! Do not share this link with others, otherwise they can login in your name.



Home screen (courses)

On your 'home screen' you can see all courses for which assessments can be set up in Comproved.

\checkmark	Maarten student
Organisatie that use Comproved for assessments.	部 •
	Search course by name
13 minutes ago	
comproved	
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	t Organisatie that use Comproved for assessments.



Assessments

To get access to a certain assessment, click on the course and you will get an overview of the assessments that have been set up for that course. For example, three assessments have been set up for the 'pedagogy' course below.

Home	\checkmark	Maarten student
Pedagogie Course - 1 instructors - Here	you will find all your assessments for the course 'Pedagogie'. More info	₩ •
Ped_Task_1	e results because you do not have any comparisons.	
Ped_Taak _2 The results have been rel Your result →	leased.	
Ped_T_3 Product upload period will Upload product →	l close in 5 days. Please upload your product before September 29, 2019 12:00 PM.	
	comproved	
	2019 - Comproved is a service offered by Comproved BVBA. Terms - Privacy policy - Contact us	



Within an assessment you usually have 3 phases

- 1. Upload products
- 2. Start of comparisons
- 3. Results

Filosofie	68 -
Course - 1 instructors - Here you will find all your assessments for the course 'Filosofie'. More info	
Filo_Taak_1	
Product upload period will close in 10 days. Please upload your product before September 9, 2019 12:00 PM.	
Upload product →	
Filo_Taak_1	View product
Comparisons period will close in 20 days. Please complete comparisons before September 19, 2019 12:00 PM. Start comparisons →	
© 2019 · Comproved is a service offered by Comproved BVBA.	
Filo_Taak_1	
The results have been released.	
Your result → All results →	



Upload products

Uploading a product is only possible for a limited period of time. This is indicated in the mail and in the overview. After the deadline, it is no longer possible to upload a product.

Click on 'Upload products', then on 'Upload document'. Give permission here to delete the meta-data (author etc.). This is the only guarantee for anonymity. Then click on 'select files'. At that moment the folder structure of your computer will open. Select the file you want to upload and click 'Open'. Then click on 'Upload'.

Your product will be uploaded and you will get a preview. Click on 'Submit product' and the product will be added. You will receive a notification that the product has been successfully uploaded. You can easily view your product by clicking on 'View product'.

Filosofie Course - 1 instructors - Here you will find all your assessments for the course 'Filosofie'. More info Filo_Taak_1 Product upload period will close in 10 days. Please upload your product before September 9, 2019 12:00 PM Deadline Upload product -> Submit product Here you can submit your product for the assessment PED_T_5. Upload product Upload document Max. 10 MB Preview of product Upload your product first Will remove meta data and convert all files to PDF Remove metaData \times A 0 1 🔒 H • 🔲 0 14 KB 28 KB 14 KB 14 KB 1 KB 14 KB 7 | Page Open Cancel

Via 'Edit product' you can easily replace your submitted product.



Accepted file types

- Blog post: you also can embed video-links here
- Video: .mp4
- Documents: .text, .pdf, .doc, .docx, .odp, .odt, .docm, .ppt, .pptx, .pptm, .html
- Images: .jpg, .jpeg, .png, .bmp, .ai, .gif, .psd
- Audio: .mp3

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Practical guide for participants

comproved

Attention: only if you accept

that the meta-data will be

removed when charging, you

have a 100% guarantee on

anonymity.

Start comparisons

To start the comparisons, click 'start comparisons'. The home screen will be displayed with a word of explanation on how to compare. Click on 'get started' to start.



There are now 2 products (here B and A) shown next to each other. Compare them and choose the best product according to you in the light of the corresponding question. Click on 'A is better' or 'B is better'.

Attention: your choice is final!

At the top you can see how many comparisons have already been made, and how many need to be made.

You can also pause and view the products on fullscreen.

Compare products	1 out of 10 comparis	sons II P	ause 🔀 Full screen 🗙
□ A ↓	-+ : 0	$ ho \uparrow \downarrow$	-+ :
B		ŀ	
A is better	Welk product is her i How to compare	e Bis be	etter





The instructor (teacher) can give you some more information about what to look for when comparing. To consult this explanation, click 'i How to compare'.

From a comparison determined by the instructor, the question to give feedback will appear. Here are 2 possibilities:

a. Feedback by mentioning one or more strengths or weaknesses. This will look like this in the tool:

			Cive feedback			
•	Strength		i Feedback criteria	0	Strength	
٠	Weakness		A Submit	•	Weakness	
	Add O	Add 😑			Add O	Add 😐



b. Feedback based on criteria. Criteria are specified on which feedback is expected. This will then look like this in the tool:

	Give feedback	
Relevante onderzoeksvraag	i Feedback criteria	Relevante onderzoeksvraag
Type your feedback for product A here		Type your feedback for product A here
Gebruik literatuur	Submit	Gebruik literatuur
Type your feedback for product A here		Type your feedback for product A here
Type your feedback for product A here		Type your feedback for product A here

A report indicates that all comparisons have been made. This can also be seen on the overview screen of the assessment.

Compare produ	icts	II Pause	55 Full screen	×
	You reached the maximum amount of co	mparisons you can make. Thank you!		
	Clos	se		
Filosofie				
Course - 1 inst	ructors - Here you will find all your assessme	nts for the course 'Filosofie'. More info		
Filo Taa	k 1			
110_100				View product
Compar	. You have finished your comparisons! isons finished!			



Results

To view the results, click on 'Your result'. Your result will be shown automatically.





It is possible that the instructor has given you permission to view the other products as well. This way you can study what the assessors think is a better product. Click on 'All results' to do so.

our result → A	II results →				
Home		\checkmark			🔘 Maarten sti
← Back to course 'File	osofie'				
Filo Taak 1					
Assessment - The resu	ults for 'Filo_Taak_1'. Th	nis assessment has 0 groups v	with 21 participant	s.	
				The reliability	* of the
				rank ord	ler
2.5		Reliability;	0.53		
2.0					
1.5		Th	e ranking Vis		
1.0					
0.5					
0					• • •
-0.5					0
-1.0				•	1
-1.5			3 3 .		
6 6 6	6 6 6 6	r. e. e. e. e.	e e e	e e su	
		Your pro	oduct	States.	
Your product				<u> </u>	
Product	Туре	Participant ¢	Rank 🜩	Grade \$	Submitted ≑
anonymous	Document	anonymous	Ŧ 6	会 -1.00	25 days ago
H.docx	Document	Maarten student	Ŧ 5	合 -1.00	25 days ago
anonymous	Document	anonymous	Ŧ 4	立 -1.00	25 days ago
-	Document	anonymous	Ŧ 3	\$ -1.00	25 days ago
anonymous					65 days 200
anonymous	Document	anonymous	Ŧ 2	耸 -1.00	25 days ago

Both the work itself and the feedback can be viewed.

* Reliability of the assessment. This is expressed on a scale from 0 to 1 with 0 not reliable and 1 very reliable. In human language: if the reliability of an assessment is 0.80, then in an assessment of the same products by similar assessors .80 will correspond to the original ranking.





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