



PRACTICAL GUIDE FOR PARTICIPANTS  
MAARTEN GOOSSENS

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## Concepts

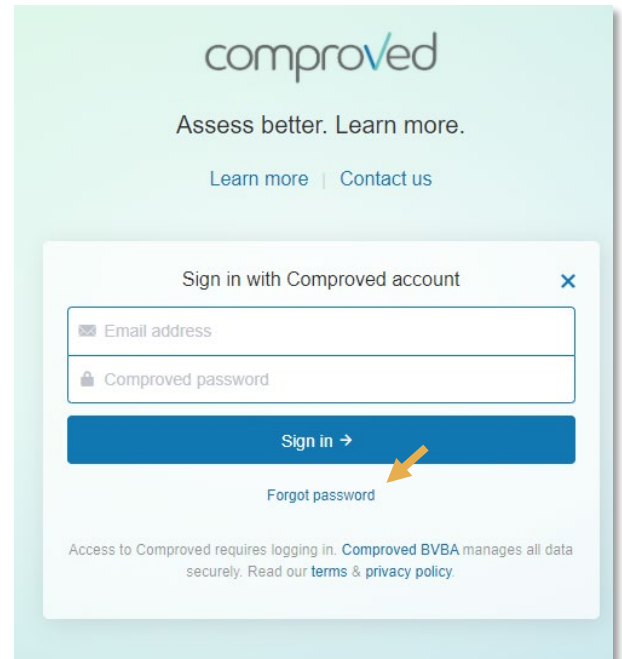
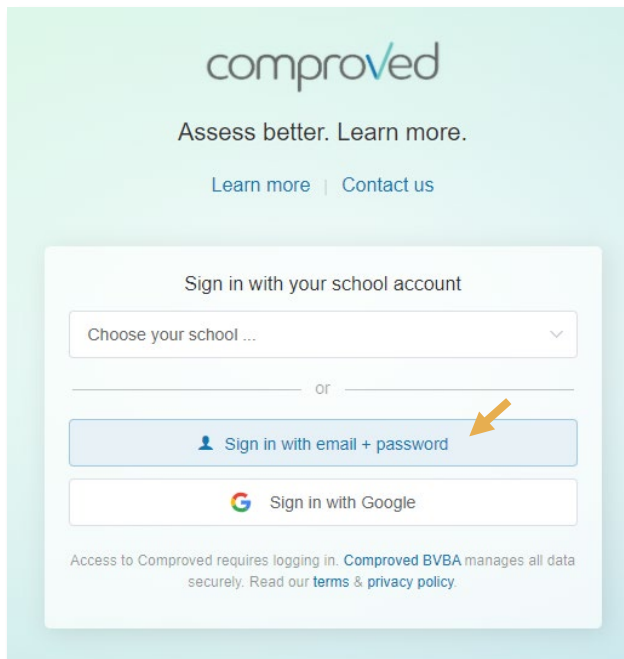
- Ability: this expresses the chance that a product X 'wins' in a comparison with the (theoretical) product with ability 0. The ability can be converted into a 'profitability', for example, a product with an ability of 2 has more than 85% chance to come out as a 'winner' from the comparison with the product with ability 0.
- Assessment: an evaluation round. Products are loaded, compared and provided with feedback or not.
- Comparison: a comparison of 2 products with the choice of which one is the best.
- Course/course: course, subject,... Within Comproved you have a course, this is usually the subject. Within this course different assessments can be created.
- Feedback: the written feedback on the products provided by the assessors.
- Participant: a participant in an assessment. In school practice, this is the student.
- Peer assessment: if the submitters of the products are also the assessors.
- Product: the works that are submitted and that are the subject of the assessment (papers, films,...).
- Reliability: Reliability of the assessment. It is expressed on a scale of 0 to 1 with 0 not reliable and 1 very reliable. In human language: if the reliability of an assessment is 0.80, then in an assessment of the same products by similar assessors .80 will correspond to the original ranking.
- Results: The results of the assessment. See "results".

## Sign in

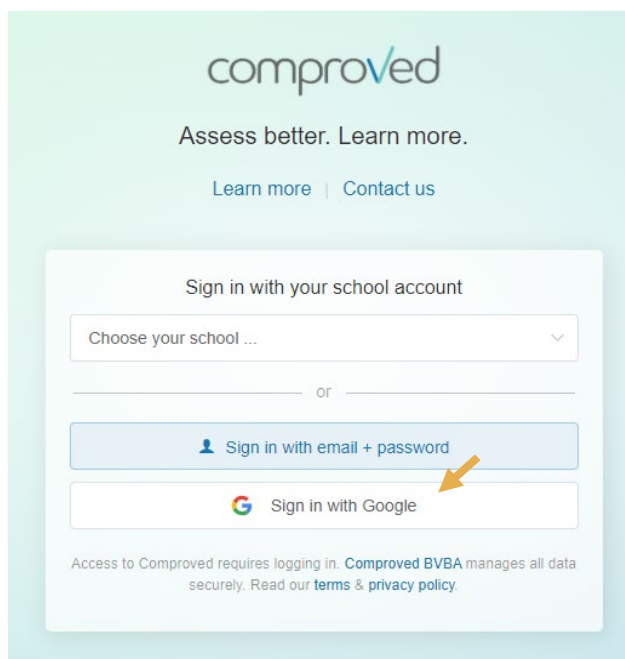
There are 3 ways to sign in at <https://app.comproved.com> :

### 1) Sign in with email + password

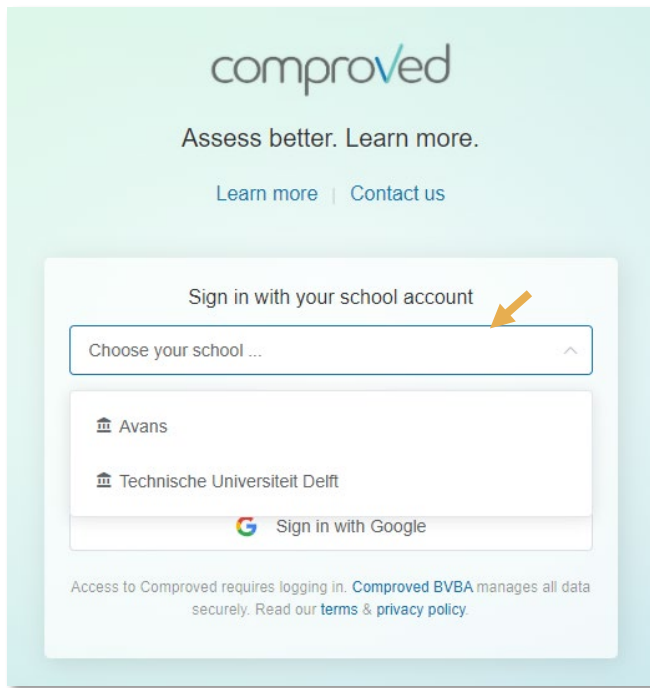
Log in with your email address and a self-made password. The first time you click on 'Sign in with email + password'. Then follow the procedure 'forgot password' to create a password. Afterwards you can log in with your email and password.



2) Via Google. This only works if you are added with a gmail address or an account linked to google. Google will do the authentication, so enter the password of your google account.



3) SSO via Surfconext (Netherlands). To do this, go to <https://app.comproved.com> and choose your school from the top menu.

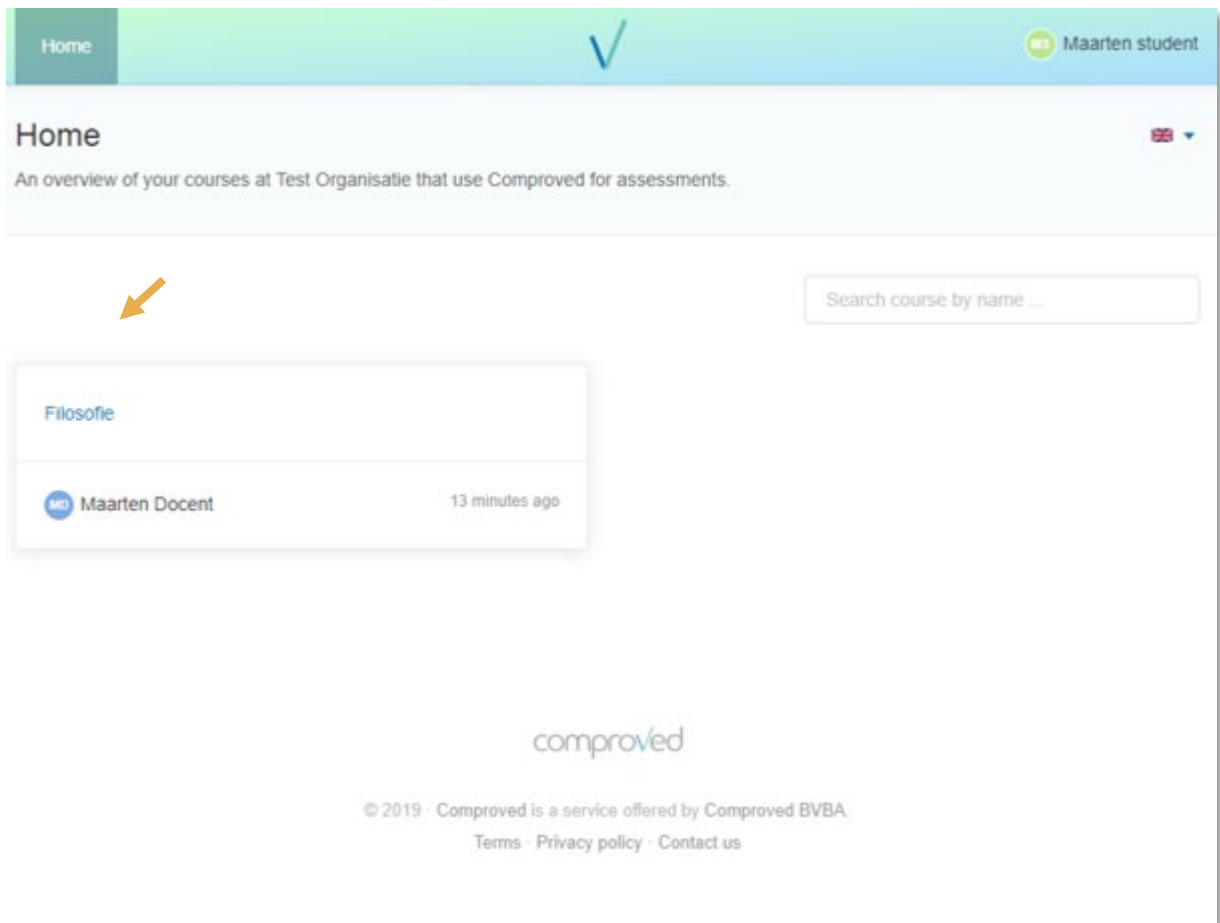


## Sign in via LTI

LTI via your learning management system (LMS). This is only possible if Comproved via LTI is integrated in the LMS used at your institution. If you cannot find Comproved in your LMS, ask your ICT department whether Comproved has been integrated. Once students and possibly groups have been added to your course, you can use the Comproved button to set up an assessment.

## Home screen (courses)

On your 'home-screen' you will see all courses for which assessments can be set up in Comproved.



## Assessments

To access a particular assessment, click on the course and you will see an overview of the assessments that have been set up for that course. For example, below you will find three assessments for the course 'pedagogie'.

The screenshot shows a user interface for the course 'Pedagogie'. At the top, there is a navigation bar with 'Home' on the left, a green checkmark in the center, and 'Maarten student' on the right. Below the navigation bar, the course title 'Pedagogie' is displayed, followed by the text 'Course · 1 instructors · Here you will find all your assessments for the course 'Pedagogie'. More info'. There are three assessment cards listed below:

- Ped\_Task\_1**: A red warning icon and text: 'You cannot access the results because you do not have any comparisons.' Below this is a red button labeled 'Your result →'.
- Ped\_Taak\_2**: Text: 'The results have been released.' Below this is a green button labeled 'Your result →'.
- Ped\_T\_3**: Text: 'Product upload period will close in 5 days. Please upload your product before September 29, 2019 12:00 PM.' Below this is a blue button labeled 'Upload product →'.

At the bottom of the page, the 'comproved' logo is centered. Below the logo, the text reads: '© 2019 · Comproved is a service offered by Comproved BVBA. Terms · Privacy policy · Contact us'. In the bottom right corner, there is a blue circular icon with a white speech bubble.

Within an assessment you generally have 3 phases

1. Submission of products
2. Compare
3. Results

The screenshot displays the 'Filosofie' course page with three distinct assessment phases for 'Filo\_Taak\_1':

- Phase 1 (Submission):** A blue header bar reads 'Filosofie' with a course description: 'Course - 1 instructors - Here you will find all your assessments for the course 'Filosofie'. More info'. Below, a white box titled 'Filo\_Taak\_1' states 'Product upload period will close in 10 days. Please upload your product before September 9, 2019 12:00 PM.' and features a blue 'Upload product →' button.
- Phase 2 (Comparison):** A white box titled 'Filo\_Taak\_1' states 'Comparisons period will close in 20 days. Please complete comparisons before September 19, 2019 12:00 PM.' and features a blue 'Start comparisons →' button and a 'View product' button.
- Phase 3 (Results):** A white box titled 'Filo\_Taak\_1' states 'The results have been released.' and features a green 'Your result →' button and a white 'All results →' button.

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## Submit products

Uploading a product is only possible for a limited period of time. This is indicated in the e-mail and in the overview. After the deadline it is no longer possible to upload a product.

Click on 'Upload product', then on 'Upload document'.

The image illustrates the process of submitting a product. It starts with a dashboard for the course 'MOB' showing assessment results. A modal titled 'Upload product' is shown, indicating the deadline: 'Upload uw product vóór 10 oktober 2020 10:23'. Below this, a file selection dialog is open, and a 'Selected Files' window shows a preview of the document. The final step is a modal with a preview of the document and a 'Verifiëren' button.

- Click on 'select files' to open the folders of your PC and select the correct document

- Click on 'upload'.

- Now you get a preview of the document which you have to verify. If everything looks good, click 'verify'.

### Allowed file types

- Blog post: you also can embed video
- Video: .mp4 (codec h.264)
- Documents: .pdf
- Images: .jpg, .jpeg, .png, .gif
- Audio: .mp3

- Click 'submit product'
- Now you will see the product appear in the overview

The screenshot shows the 'Upload product' dialog box with a green checkmark and the text 'succesvol geupload'. Below the dialog, a table displays the product overview. An orange arrow points to the 'Product inleveren' button in the dialog, and another orange arrow points to the 'E.pdf' entry in the table.

Product	Type	Deelnemer	Rang	Cijfer	Ingediend
<input type="checkbox"/> E.pdf	Document	P2 Participant 20	-	-	een paar seconden geleden
<input type="checkbox"/> Nog geen product. <a href="#">Product inleveren</a>	-	P1 Participant 18	-	-	Niet ingezonden

#### Adjusting a product

- The product also appears in your overview. Here you can also edit it, click 'edit product' and follow the same procedure as for submitting.
- If you want to check your product, click on 'view product' and you will get a preview.

The screenshot shows the product overview page for 'MOB'. It displays a confirmation message: 'Super goed. Je hebt je product geupload!' with a green checkmark. Below this message, there is a 'Product bewerken' button. An orange arrow points to the 'Bekijk product' button.

## Group submissions

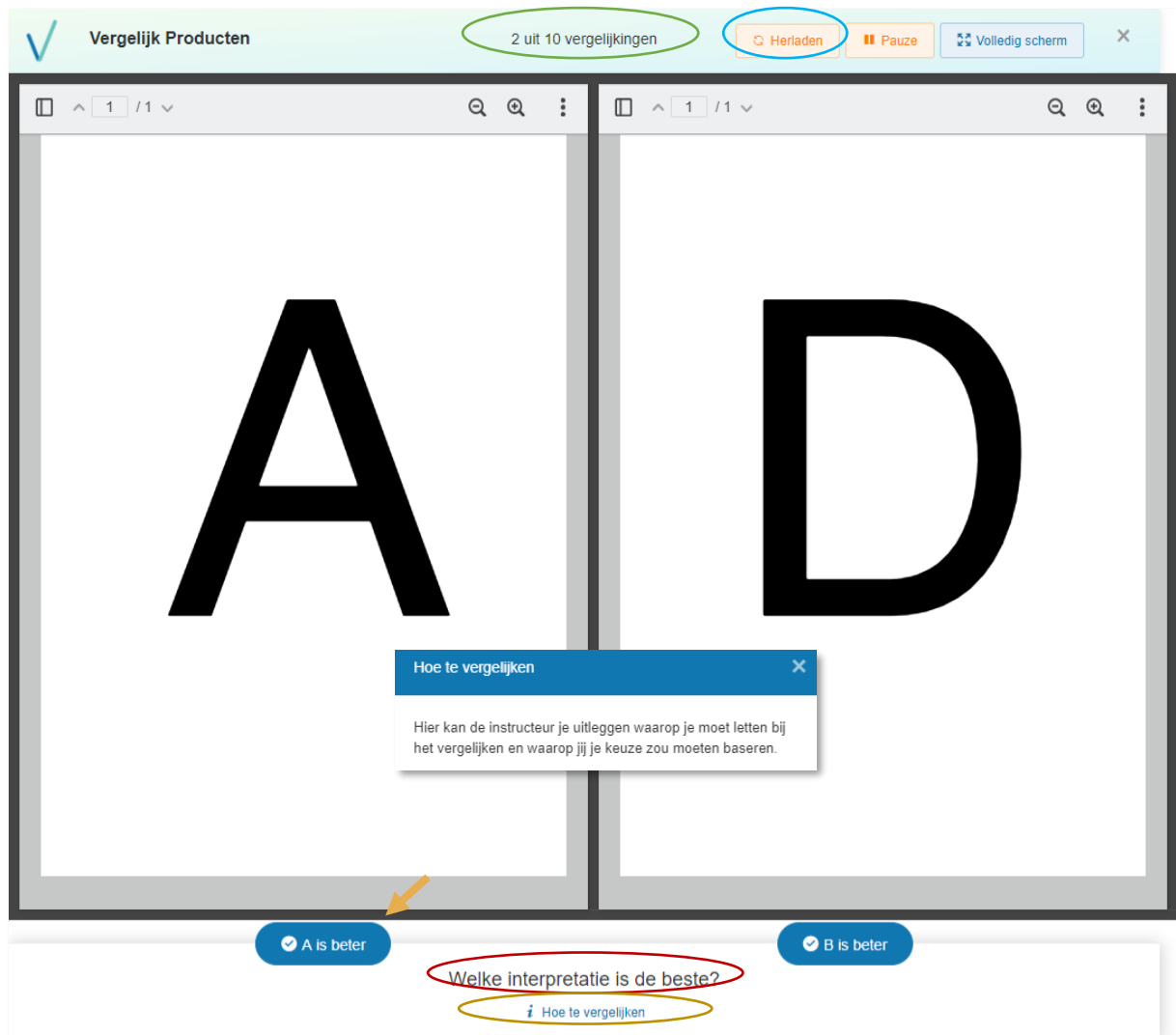
- Same way of submission. This now only needs to be done by one person in the group. When the other group members log in, they will see the product appear in their overview

## How to compare

To start comparing, click 'start comparing'. The home screen is shown with a word about comparing. Click 'Start' to begin.

The screenshot shows the Comproved interface for a course named 'MOB'. The top navigation bar includes 'Home', a checkmark icon, a 'Manual' dropdown menu, and a 'Participant 01' profile. The main content area is titled 'MOB' and includes a sub-header 'Cursus · 3 instructeurs · Hier zie je alle assessments voor de cursus 'MOB'. Meer info'. Below this, there are two assessment cards. The first card, 'paper versie 2', has the text 'De resultaten zijn vrijgegeven.' and two buttons: 'Uw resultaat →' and 'Alle resultaten →'. The second card, 'interpretatie statistische output', has the text 'De vergelijkingsperiode sluit over 18 dagen. Voltooi de vergelijkingen vóór 17 oktober 2020 12:00.' and a 'Start vergelijken →' button. A modal dialog titled 'Voordat je start ...' is overlaid on the bottom right, containing the text 'Je krijgt twee producten te zien. U moet rekening houden met de algehele kwaliteit van beide producten en kiezen welke volgens u het beste is in termen van de te beoordelen taak. Specifieke informatie over de competentie vindt u onder de informatieknop 'hoe te vergelijken'.' and two buttons: 'Begin →' and 'Niet meer laten zien'. Orange arrows point to the 'Start vergelijken →' button in the second card and the 'Begin →' button in the modal dialog.

Now 2 products (here A and D) are shown next to each other. Compare them and choose the product you think is best in the light of the corresponding question. To do this, click on "A is better" or "B is better". CAUTION: YOUR CHOICE IS FINAL!



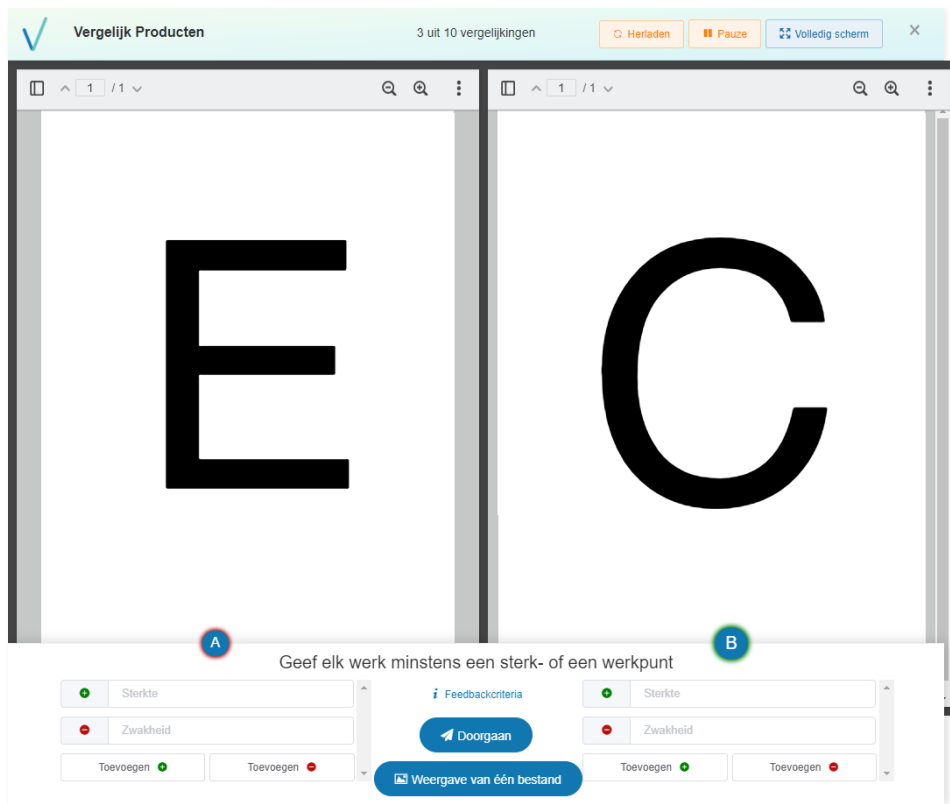
At the top you will see how many comparisons you have already made and how many more you need to make.

If you want more explanation on what to do when comparing, click on "i how to compare". Here the instructor can give more explanation.

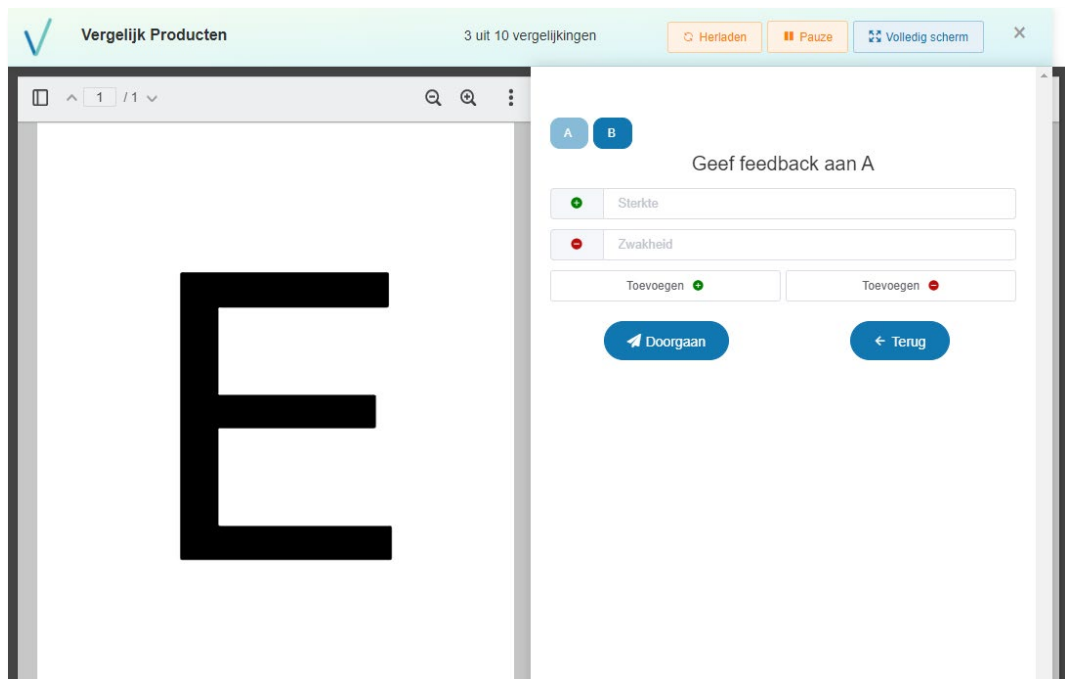
If a product is not displayed, click on 'reload' first. If that does not work, take a screenshot and send an e-mail to [support@comproved.com](mailto:support@comproved.com). Send your screenshot (incl. url) along with the name of your university or school and the name of the course and assessment.

From a comparison, determined by the instructor, the question of giving feedback will appear. Here are 2 possibilities:

- a) Feedback by mentioning one or more strengths or weaknesses. This will look like this.



You can also choose to enlarge the feedback to a single product.



Give your feedback and click 'next'. The next pair will be loaded automatically.

b) Feedback according to criteria. This involves specifying criteria for which feedback is expected. This will then look as follows in the tool:

The screenshot shows a 'Give feedback' interface. It features two columns for product A and product B. Each column contains a 'Relevante onderzoeksvraag' (Relevant research question) section with a text input field and a 'Gebruik literatuur' (Use literature) section with a text input field. A central 'Submit' button is located between the two columns. A 'Feedback criteria' section is also visible between the two columns.

A message indicates that all comparisons have been made. This can also be seen in the overview screen of the assessment.

The screenshot shows the 'Vergelijk Producten' (Compare Products) overview screen. The top bar contains a checkmark icon, the title 'Vergelijk Producten', and buttons for 'Herladen', 'Pauze', and 'Volledig scherm'. The main content area displays a message: 'U heeft het maximale aantal vergelijkingen bereikt dat u kunt maken. Dank u!' (You have reached the maximum number of comparisons you can make. Thank you!) with a 'Sluiten' (Close) button. Below this, a card for 'Filo\_Taak\_1' shows a green checkmark and the message 'Thanks. You have finished your comparisons!' with a blue button that says 'Comparisons finished!'.

## Results

To view the results, click on 'Your result. Your result will automatically be displayed.

Home Manual Participant 15

### MOB

Cursus · 3 instructeurs · Hier zie je alle assessments voor de cursus 'MOB'. [Meer info](#)

paper versie 2  
De resultaten zijn vrijgegeven.  
[Uw resultaat](#) → [Alle](#)

#### Product van Participant 15

file.pdf  
13.4 KB  
[Downloaden](#)

Rang 4  
Bekwaamheid 1.41

Deelnemer  
Participant 15 (comproved015@mailinator.com)

Ingediend  
7 dagen geleden

Ingezonden door  
Maarten Docent

Ontvangen feedback

Sterkte	Zwakheid
• + houding van persoon klopt met emotie	-
• + Het perspectief maakt je echt klein	-

Your place in the ranking, this does not say anything about pass/fail.

The teacher can also choose to show this net.

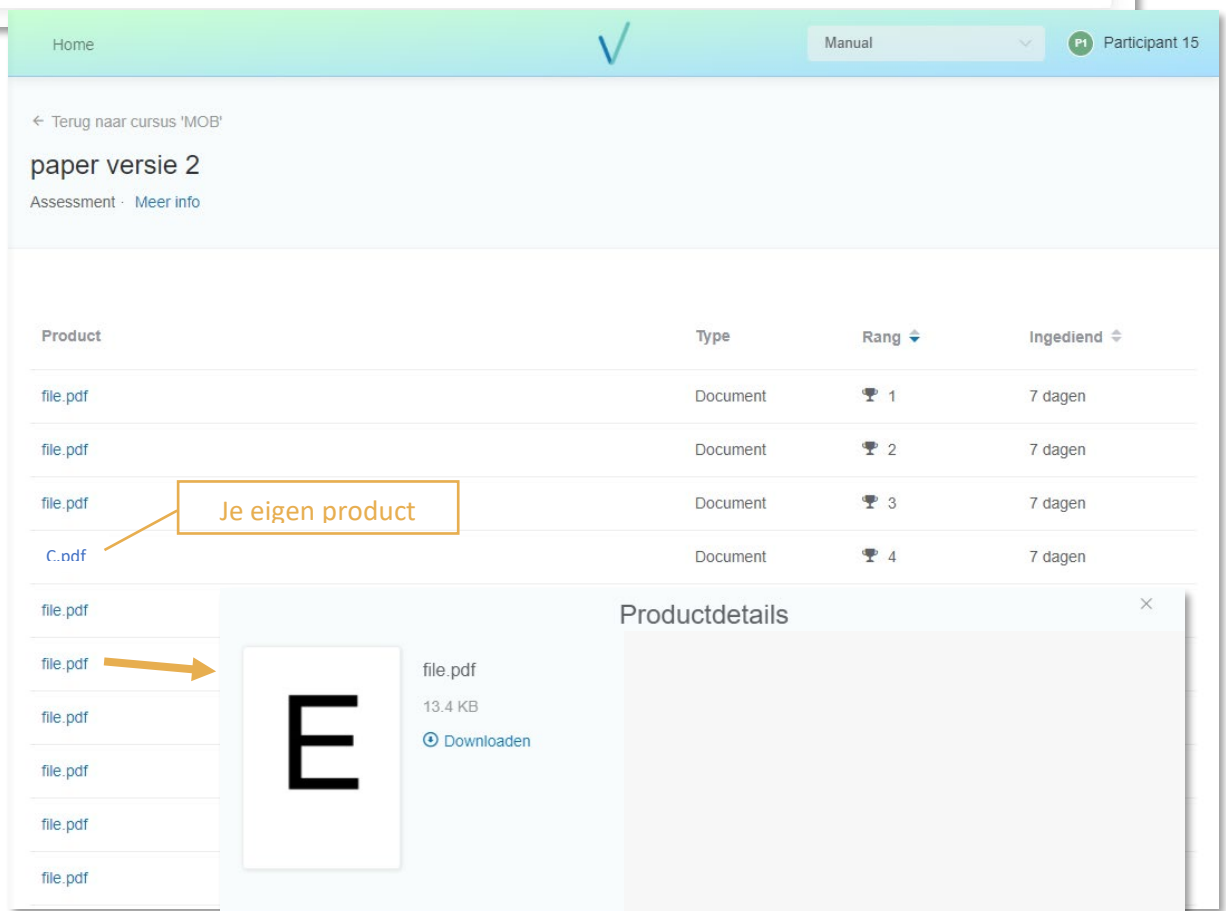
The assessors' feedback (anonymous) on your product

The Comproved score on which the ranking is based. This also does not say anything about pass/fail.

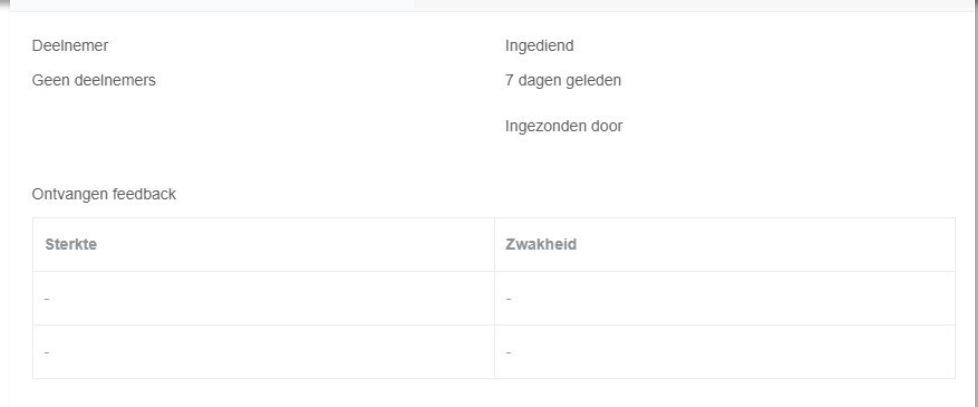
See 'concepts' for further explanation.

• + houding van persoon klopt met emotie

The instructor may have given you permission to look at the other products as well. That way you can study what the evaluators think is a better product. To do this, click on 'All results'.



You see your own product and all other products (anonymously). By clicking on a product, you will see the product and the accompanying feedback.





comproved  
Assess better. Learn more.

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